

**THE STATE OF TEXAS  
CITY OF NOLANVILLE**

**REGULAR MEETING MINUTES  
6:00 P.M. ON THURSDAY, March 5, 2015**

To consider and to act on the following Agenda:

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**Mayor Dennis Biggs called the meeting to order at 6:00 p.m. and announced that a quorum was present. Councilmembers David Escobar, Butch Reis, Aurelia Ridley and Ernesto Servan were present. Mayor Pro-tem Dave Brackmann was absent.**

**1. INVOCATION:**

**Chief Gary Kent performed the invocation.**

**2. PLEDGE TO THE FLAGS:**

**Mayor Dennis Biggs lead the Pledges.**

**3. VISITORS/CITIZENS FORUM:**

**There weren't any citizens wishing to speak during this time.**

**4. ANNOUNCEMENTS:**

- **Submission of nominees for Employee of the Quarter**

**Crystal Briggs, Assistant City Manager announced that anyone wishing to nominate someone for Employee of the Quarter can do so by submitting the completed nomination form to Councilmember Butch Reis by March 30, 2015.**

**5. REPORTS:**

- **Public Works, Animal Control, Ordinance Enforcement**

**Bob Pena, Director of Public Works provided the Monthly Status Report.**

- **Police Department**

**Monthly Status Report was provided by Chief Gary Kent. He also reiterated the Flashing lights in the school zones are working.**

- **Central Bell County Fire & Rescue**

**Monthly Service Reports, Training and Educational Activities were provided by Assistant Chief Dale Hammerschmidt.**

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**Dale Hammerschmidt, Assistant Fire Chief provided the Monthly Service Reports, Training and Educational Activities.**

**6. ITEMS TO BE REMOVED FROM THE CONSENT AGENDA:**

*If discussion is desired by the council, any item may be removed from the consent agenda prior to voting, at the request of any Councilmember, and it will be considered separately.*

**7. CONSENT AGENDA:**

- A. Consider approval of minutes for Regular Council meeting on February 19, 2015.
- B. Consider approval of minutes for Workshops of February 26, 2015.
- C. Confirmation of appointment for David Williams as Chairperson for Planning and Zoning Commission.
- D. Consider approval of additional furniture to be purchased under State Comptroller's Purchasing Contract.

**Motion was made by Councilmember Butch Reis to approve the Consent Agenda; motion was seconded by Councilmember Aurelia Ridley. All voted in favor. Motion carried 4-0.**

**8. NEW BUSINESS AND ACTION ITEMS:**

- A. Discussion and possible action to accept and approve the City Audit for Fiscal Year October 1, 2013 – September 30, 2014, prepared by Donald L. Allman, CPA, PC.

**Donald Allman, CPA, PC provided the City Council with a summary of the City's Audit Report for Fiscal Year, October 1, 2013 through September 30, 2014. Mr. Allman explained the City financial state as being sound**

**Motion was made by Councilmember David Escobar to accept and approve the City Audit for Fiscal Year October 1, 2014 – September 30, 2014; motion was seconded by Councilmember Ernesto Servan. All voted in favor. Motion carried 4-0.**

- B. Consideration and possible approval of the proposed Subdivision Plat Amendment, Combined Bella Charca Preliminary Plat, consisting of Bella Charca Preliminary Plat and Heritage Estates of Bella Charca, Nolanville, Texas.
  - 1. Presentation
  - 2. Staff Report
  - 3. Consideration and Possible Recommendation

**David Williams, Planning and Zoning Chairperson provided the Board's report and recommendation.**

**Planning and Zoning Commission recommends approval of this preliminary plat with the stipulations that there is a 10ft path between lots 36 & 37 to provide a path for people to get to the open space behind the homes.**

**John Blankenship advised the City Council that the recommendations by the Planning and Zoning board were implemented since meeting with them on March 2, 2015 that it's reflected in the revised plat provided for this meeting.**

**Councilmember Aurelia Ridley expressed concerns with the traffic flow with only one way in and out of the subdivision. She was concerned why there hasn't been anything done to change this issue.**

**Mr. Blankenship explained that he is still working on this issue and hasn't ruled out providing an exit via Warriors Path. He continued by saying he will need to talk with the Suttons as the property was not purchased by DR Horton.**

**Motion was made by Councilmember Ernesto Servan to approve the proposed Subdivision Plat Amendment, Combined Bella Charca Preliminary Plat, consisting of Bella Charca Preliminary Plat and Heritage Estates of Bella Charca, Nolanville, Texas with the Planning and Zoning Commission recommended changes; seconded by Councilmember David Escobar. Three (3) voted in favor, one (1) against. Motion carried 3-1.**

- C. Discussion and possible approval for a Special Exception to the Subdivision Ordinance 7055-08 Section 4 Design Standards by authorizing a 608 foot long dead end street; issued to John Blankenship for the property known as Combined Bella Charca Preliminary Plat, consisting of Bella Charca Preliminary Plat and Heritage Estates of Bella Charca, Nolanville, Texas.**

- 1. Presentation**
- 2. Staff Report**
- 3. Consideration and Possible Recommendation**

**David Williams, Chairperson of the Planning and Zoning Commission provided the Board's recommendation for approval of the special exception to the subdivision ordinance 7055-08 Section 4 design standards by authorizing a 608 foot long dead end street. However, the exception has the following conditions to include no parking in front of lot 31, lot 31 has a 15 foot setback, and blue reflectors in the middle of the street at the turn between Brandy Circle and Brandy Dr**



**John Blankenship advised the City Council that the recommendations by the Planning and Zoning board were implemented since meeting with them on March 2, 2015 that it's reflected in the revised plat provided for this meeting.**

**Motion was made by Councilmember Butch Reis to approve the Special Exception to the Subdivision Ordinance 7055-08 Section 4 Design Standards by authorizing a 608 foot long dead end street issued to John Blankenship for the property known as Combined Bella Charca Preliminary Plat, consisting of Bella Charca Preliminary Plat and Heritage Estates of Bella Charca, Nolanville, Texas to include the Planning and Zoning recommended changes; motion was seconded by Councilmember David Escobar. Three (3) voted in favor, one (1) against. Motion carried 3-1.**

- D. Discussion and possible action to approve additional costs for miscellaneous repairs to the property located 101 North 5<sup>th</sup> Street.**

**Crystal Briggs, Assistant City Manager explained to the City Council that she has run into many unforeseen repairs and issues. She stated that currently, contractor Anthony Bradley is performing many of those repairs. Mrs. Briggs requested that Mr. Bradley be allowed to complete additional repairs that will cost additional \$11,000 to \$14,000, bringing his scope of services to amount to over \$23,000. She continued by stating that this amount has to be approved by City Council because it exceeds her financial authority.**

**Motion was made by Councilmember David Escobar to approve the additional costs for miscellaneous repairs to be paid to Bradley vendor for miscellaneous repairs; motion was seconded by Councilmember Aurelia Ridley. All voted in favor. Motion carried 4-0.**

- E. Discussion and possible action to rescind previously approved bid for accessory building and to obtain future bid for Pre-engineered Metal Accessory Building.**

**Crystal Briggs advised City Council of the requirements for the Public Works' accessory building and the concrete to be pre-engineered in order to meet specified requirements by law. Mrs. Briggs will have to re-submit for bids to meet these requirements.**

**Motion was made by Councilmember Butch Reis to approve rescinding the previously approved bid for accessory building and to obtain future bid for pre-engineered metal accessory building; motion was seconded by Councilmember David Escobar. All voted in favor. Motion carried 4-0.**

- F. Discussion and possible action to approve Region VIII Education Service Center Interlocal Agreement for Cooperative Purchasing Services and to authorize Crystal Briggs, Interim City Manager as signatory on the agreement.**

**Crystal Briggs explained the Region VIII Education Service Center's Interlocal Agreement for Cooperative Purchasing Services. She stated the values of this service. Mrs. Briggs added that Parson's Roofing Company has provided us a bid and because Parson's is a member of this program which would not require us to obtain other quotes. Parson's bid for roofing repairs amount to \$53,518, a little more than previous estimate provided last year with the PGAL Feasibility Study.**

**Motion was made by Councilmember David Escobar to approve Region VIII Education Service Center Interlocal Agreement for Cooperative Purchasing Services and to authorize Crystal Briggs, Interim City Manager as signatory on the agreement; motion was seconded by Councilmember Aurelia Ridley. All voted in favor. Motion carried 4-0.**

- G. Discussion and possible action to approve Crystal Briggs, Assistant City Manager/ Interim City Manager to negotiate Interlocal Agreement with Bell County for Animal Control Services to include pickup of animals as needed and to authorize Crystal Briggs as signatory for the agreement.**

**Bob Pena, Public Works Director and Crystal Briggs, Interim City Manager explained to City Council the City's inability to currently handle animal control situations. They explained the City's shortage of certified personnel and Bob's medical restrictions which would not allow him to perform this duty. Crystal Briggs explained that she has made contact with Bell County to ask for assistance and she is asking for permission to negotiate the agreement with the County for assistant as soon as possible.**

**Motion was made by Councilmember Aurelia Ridley to approve Crystal Briggs, Assistant City Manager/ Interim City Manager to negotiate Interlocal Agreement with Bell County for Animal Control Services to include pickup of animals as needed and to authorize Crystal Briggs as signatory for the agreement; motion was seconded by Councilmember Butch Reis. All voted in favor. Motion carried 4-0.**

- H. Discussion and possible action on hiring a City Manager.**

***Meeting adjourned into executive session under Texas Government Code 551.074, Personnel Matters at 7:18 pm.***

- 1. Interview, evaluate and deliberate on the employment of applicants for consideration for the City Manager position.**

***City Council interviewed the applicants, Carl Ford, Manuel De La Rosa, and Kara Escajeda.***

- 2. Make selection of applicant to serve as City Manager.**
- Meeting resumed into regular session at 9:15 pm.**

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**Motion was made by Councilmember David Escobar to hire Kara Escajeda as City Manager; motion was seconded by Councilmember Butch Reis. All voted in favor. Motion carried 4-0.**

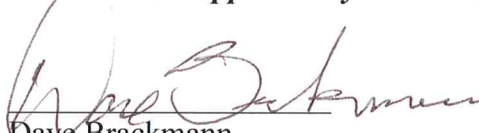
3. Discussion and possible action to direct Assistant City Manager/Interim City Manager to contact City Attorney for recommendations and drafting of City Manager's Employment Contract.

**Motion was made by Councilmember Butch Reis to direct Assistant City Manager/Interim City Manager to contact City Attorney for recommendations and drafting of City Manager's Employment Contract; motion was seconded by Councilmember Aurelia Ridley. All voted in favor. Motion carried 4-0.**


#### **9. ADJOURNMENT**

**Motion was made by Councilmember Aurelia Ridley to adjourn the meeting at 9:17 pm; motion was seconded by Councilmember Butch Reis. All voted in favor. Motion carried 4-0.**

*Date Minutes approved by Council: March 19, 2015*

  
Dave Brackmann  
Mayor Pro-tem



  
Crystal Briggs  
City Secretary